CATHERINE MCAULEY CATHOLIC COLLEGE MEDOWIE

Student Driver Policy & Procedures

Rationale

Catherine McAuley Catholic College recognises that, while most young drivers are careful, safety-conscious, and considerate when driving, they are one of the most vulnerable road user groups. Travelling with passengers adds to the risk for these young drivers. The College has a responsibility to take all reasonable measures to ensure the welfare and safety of students. Our Student Driver Policy outlines the circumstances where students are given permission to drive to school, the requirements associated and the relevant permissions as well as the circumstances under which this permission is withdrawn.

This policy is based on the following premises:

- For students, driving a vehicle to and from the College is a privilege
- That at times student drivers may need to transport siblings to and from the College
- That the safety of both the driver and his/her passengers is paramount
- That College Staff have a duty of care to monitor and keep records of student drivers and their authorised passengers
- That College Staff will follow up any breaches of procedures associated with this policy in a prompt, fair and consistent manner.

Students are always expected to demonstrate responsibility as independent drivers. Any student of legal driving age, who intends to drive to school, either on a regular basis or occasionally, is required to adhere to the conditions set out in this policy. This includes completing the Student Driving Permission Form and, if necessary, ensuring that the Passenger Permission Form is also completed.

Student Driver Conditions

a) Students are required to adhere to all road rules and drive in a safe and responsible manner.
b) All students intending to drive to school must complete and lodge the College's Student Driver Permission Form at the office.
c) Students cannot drive their vehicle to the College until the form has been lodged and processed.
d) The student is only to drive the vehicle indicated on the Student Driver Permission Form. If vehicle details change the form must be updated.
e) The student is to show due care for the pedestrians in school surrounds.

f) Students driving to and from the College are subject to the same travel rules as any other travel to and from school. For example, students must wear their uniform in the appropriate manner and must demonstrate sensible and responsible conduct.

g) **Students on P1 (Red Ps)** cannot drive any other student to and from the College, except siblings, identified on the **Student Driver Permission Form**.

h) **Students on P2 (Green Ps)** may have one (1) other student as a passenger when driving to and from the College. This student passenger must complete and submit a **Student Passenger Permission Form** and have it approved before being able to travel with the student driver.

i) **Students cannot drive other students to or from any College excursion or function off site**.

j) Students are not to park on school grounds and must be respectful of our neighbours' property and driveways when parking in residential streets. Please note, once Stage 6 has been completed, designated student parking will be provided behind the Early Learning Centre.

k) The College takes no responsibility for damage to vehicles whilst parked on public streets.

l) Students are only to drive the vehicle identified on their Student Driver Permission Form and travel must only be to and from their recorded place of residence and the College.

m) Students are not permitted under any circumstances to leave school grounds during the school day to place or retrieve items from their vehicle.

n) Unsafe driving behaviour or breaches of road rules will be reported to the police.

o) Students must immediately notify their Leader of Wellbeing if there is any loss of demerit points or suspension of license.

p) Failure to adhere to any of the Student Driver Conditions will result in a first offence warning being issued and recorded by the Leader of Wellbeing and parents/carers being contacted.

q) Failure to adhere to any of the Student Driver Conditions on a second occasion will result in the student's right to drive to the College being suspended, pending an interview with the Assistant Principal.

Bernard Burgess
Principal

Claudette Stace
Assistant Principal

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Student Driver Permission Form

This form must be completed and lodged prior to approval being issued.

STUDENT:

Student Name: _____ Licence No: _____

Vehicle Make: _____

Colour: _____ Rego No: _____

Name(s) of Siblings: _____

Student Signature: _____ Date: _____

In signing this I accept all conditions outlined in the College's Student Driver Procedures.

_____

PARENT PERMISSION:

I give permission for my child to drive the above-mentioned vehicle to and from the College subject to the conditions stated in the College's Student Driver Procedures.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

In signing this I accept all conditions outlined in the College's Student Driver Procedures. I support the College's Driving Policy and am aware that permission to drive to the College may be withdrawn if any of the conditions above are breached.

_____

SCHOOL APPROVAL:

Approved by: _____ Position: _____

Drivers Licence Sighted: ☐

Signature: _____ Date: _____

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Student Passenger Permission Form

This form must be completed by a parent/guardian of any student intending to travel to the College as a passenger in a car driven by a Catherine McAuley Catholic College student.

I give approval for (student passenger name) _____ to travel to and

from the College in the vehicle driven by (student driver name) _____.

_____

We accept all conditions detailed in the school's Student Driver Policy.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Student Passenger Name: _____

Student Signature: _____ Date: _____